
Meeting of Executive Member for Corporate Services and Advisory Panel

8 June 2007

Report of the Business Support Manager - Resources

FUTURE AGENDA FOR CORPORATE SERVICES EMAP

Summary

1. This report provides an outline of the business currently scheduled for meetings of the Executive Member for Corporate Services and Advisory Panel during the forthcoming year, June 2007 – April 2008. Items for EMAP are listed at Annex 1 and items for other meetings - specifically the Executive and Audit & Governance Committee - are listed at Annex 2, which accompany this report.

Background

2. Members of the Corporate Services EMAP expressed concerns about the dwindling number of agenda items for this meeting. This is due primarily to the revised constitution which involves Audit and Governance issues now being dealt with at the Audit and Governance Committee and Property issues now being dealt with by the Executive. At least one meeting was cancelled because of insufficient business and, at other times, the number of agenda items was so low as to hardly make a meeting worthwhile. A report, provided at the request of Members to the meeting on 20 March 2007, set out items of forthcoming Resources business scheduled for Corporate Services EMAP. At that meeting Members asked that a further report be brought to the first post-election meeting of Corporate Services EMAP for the consideration of the newly-constituted Advisory Panel.

Consultation

3. Members of Resources Management Team have been consulted about which items of future business they will be putting forward to the Corporate EMAP meeting and which items are destined for other Member meetings.

Options

4. Resources reports to Members are currently brought to Corporate Services EMAP, to the Executive and to the newly constituted Audit and Governance Committee.

A significant proportion of reports from the Finance, and IT&T Divisions of Resources have always been taken to the Executive; these include all

Corporate Finance Reports, Strategic IT Reports and IT Development Plan Proposals. This is also the case for issues arising out of significant corporate projects, such as the Administrative Accommodation Review and the [easy@york](#) Project. However, under the terms of the new Council Constitution, almost all Property reports have now also been moved to the Executive and most Internal Audit and District Audit reports go to the Audit and Governance Committee.

Other corporate business, which is generated by the Chief Executive's department, is taken to City Strategy EMAP. As a result, less business remains for Corporate Services EMAP than was previously the case, and probably not enough business overall for seven full meetings a year.

There are seven meetings scheduled for Corporate Services EMAP in 2007/08 in the Council Diary. These are:

June 8th 2007, July 24th 2007, September 11th 2007, October 30th 2007, December 11th 2007, January 22nd 2008 and March 18th 2008.

Analysis

5. The Resources Forward Plan is submitted to Members at each meeting of the Corporate Services EMAP as a standing agenda item. Items listed on the Forward Plan are either generated as recurring Business Cycle items or are one-off or update reports at either the request of Members, Council Management Team or the report author.

Excluding items on the agenda for this meeting, items currently listed on the Forward Plan for Corporate Services EMAP from July 2007 to March 2008 include:

- Condition Report & Short Term Options for Investment in the Guildhall
- Treasury Management Annual Report & Prudential Indicators 2006-7
- Audit & Risk Management Medium Term Business Plan 2007/8 – 2009/10
- Directorate Training Programme – Final Proposals
- Accounts Submitted for Write-off (September and March meetings)
- First and Second Resources Performance & Finance Monitors (September & December meetings)
- Review & Strategy for the Commercial Property Portfolio
- Strategic Risk Register – Annual Report & Update on Risk Management Strategy
- Annual Risk Management Report
- FMS Project Update Report
- Resources Departmental Strategy
- Resources Service Plans (including Revenue & Capital Budget Proposals 2007/8-2009/10)
- Resources Service Plans for Approval

Members may wish to suggest additions to this list as, at present, there are no other reports scheduled for Corporate Services EMAP during the next financial year.

Corporate Priorities

6. This report relates to the Council's Corporate Priority to improve leadership at all levels to provide clear, consistent direction to the organisation.

Implications

7.
 - There are no Financial, HR or Equalities implications
 - There may be Legal implications if, as a result of this report, any decision is taken to alter the programme and business of Corporate Services or any other Member meeting.
 - There are no Crime and Disorder, IT or Property implications
 - There are no other known implications

Risk Management:

8. There are no known risks.

Recommendations

9. That the Advisory Panel advise the Executive Member that:
 - 1) Consideration needs to be given to the future content of agendas and frequency of Corporate Services EMAP meetings.

Reason: there may not be sufficient business to sustain six further full Corporate EMAP meetings.

Contact Details

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Report Approved



Date 25/05/2007

Wards Affected: *List wards or tick box to indicate all*

All



For further information please contact the author of the report

Background Papers: Resources Forward Plan 105

Annexes

Annex 1 – Papers Scheduled for Corporate Services EMAP

Annex 2 – Papers Scheduled for the Executive and Audit & Governance Committee